

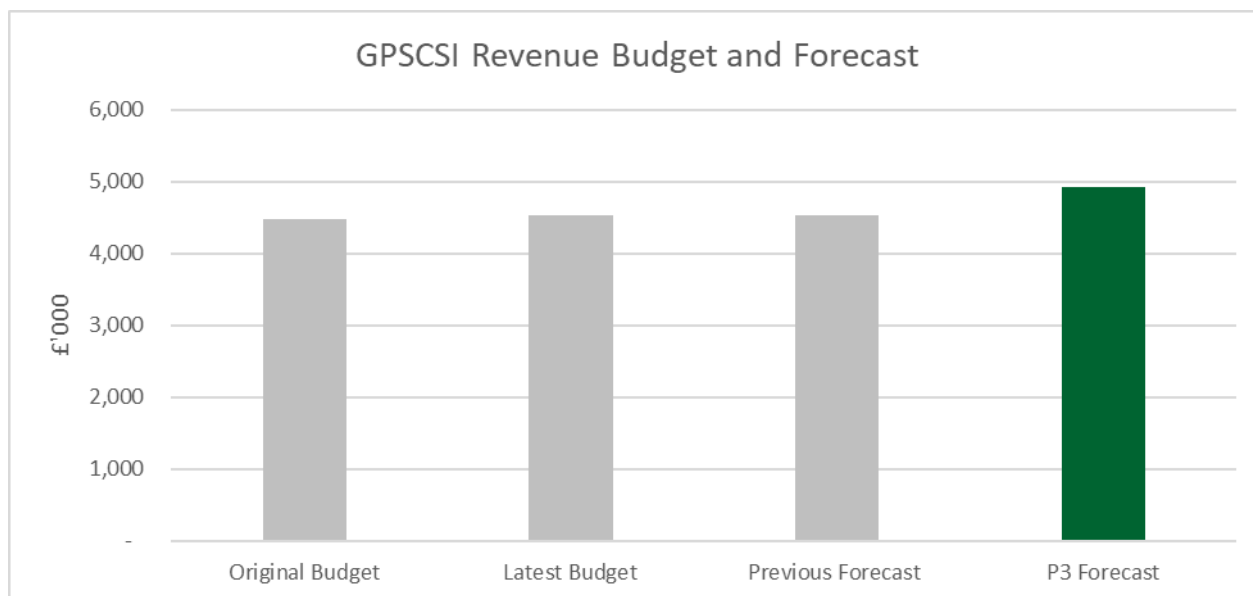
General Public Services, Community Safety and Infrastructure Committee Detailed Monitoring Report

Overview

1. This appendix sets out the detailed financial monitoring position for budgets within the scope of the General Public Services, Community Safety and Infrastructure (GPSCSI) Committee. The forecast is based on the position as at Period 3 which covers the period from 1 April 2024 to 30 June 2024.

Revenue

2. The latest forecast is net expenditure of £4.881m against the latest budget of £4.535m. This is an unfavourable variance of £0.346m. The detailed revenue budgets and MTFP forecast is set out in Annex A.



Service Area	Original Budget £000	Original Budget Plus 2023/24 Carry Forwards £000	Latest Budget £000	Previous Forecast £000	Latest Forecast £000	Variation to Previous Forecast £000	Variation to Latest Budget £000
Community Partnerships	1,022	1,030	1,030	1,030	1,030	0	0
Economic Development and Planning Policy	524	524	524	524	528	4	4
Public Services	2,935	2,982	2,982	2,982	3,324	342	342
Total	4,481	4,535	4,535	4,535	4,881	346	346

3. Annex B sets out the main variations to budget.

4. Income Streams

The key income streams are detailed in Annex E. All are currently on target to achieve budget income levels in 2023/24.

Capital Investment Programme

5. The latest capital investment programme for 2024/25 is £3.012m. A variation of £0.717m is reported.
6. Detailed Capital budgets and explanation of key variations are set out in Annex C and Annex D respectively.

Staff Vacancy Monitoring

7. A major risk of non-delivery of service is where key staff leave the Council's employ and there is a delay or difficulty in recruiting suitable candidates to fill the vacant post.

8. The following table sets out the vacancies as at 30 June 2024.

Department	Job Title	Comments	Total
Environmental Protection	Grounds Maintenance Trainee Operative	Subject to restructure	1.00
	Loader	Recently advertised	1.00
	HGV Driver	Currently advertised	1.00
Total General Public Services, Community Safety & Infrastructure			3.00

Annex A
 GPSCSI Committee Medium Term Revenue Budget Service

General Public Services, Community Safety and Infrastructure										
Community Partnerships	Original Budget 2024/25	Original Budget Plus 2023/24 Carry Forwards	Latest Budget 2024/25	Previous Forecast 2024/25	Spend to Date	Latest Forecast 2024/25	Variance @ P3	Forecast 2025/26	Forecast 2026/27	Officer Comments
	£		£	£	£	£	£	£	£	
Citizens Advice Bureaux	288,340	288,340	288,340	288,340	0	288,340	0	288,340	288,340	Budget will be spent - Awaiting first invoice
Community Development	4,500	12,000	12,000	12,000	(54,663)	12,000	0	4,500	4,500	Income and Expenditure budgets of £55,000 required for Ringfenced Household Support Fund grant
Community Safety	307,487	307,487	307,487	307,487	95,547	307,487	0	312,468	316,398	Budget will be spent
Community Partnerships	211,042	211,042	211,042	211,042	50,083	211,042	0	212,418	212,418	Budget will be spent
Env Health - Commercial Team	209,790	209,790	209,790	209,790	0	209,790	0	209,790	209,790	Budget will be spent
Licensing	(66,585)	(66,585)	(66,585)	(66,585)	(25,486)	(66,585)	0	(66,585)	(66,585)	Budget will be spent
Community & Leisure Grant	67,500	67,500	67,500	67,500	(499)	67,500	0	67,500	67,500	Budget will be spent
Total	1,022,074	1,029,574	1,029,574	1,029,574	64,982	1,029,574	0	1,028,431	1,032,361	

Economic Development and Planning Policy	Original Budget 2024/25	Original Budget Plus 2023/24 Carry Forwards	Latest Budget 2024/25	Previous Forecast 2024/25	Spend to Date	Latest Forecast 2024/25	Variance @ P3	Forecast 2025/26	Forecast 2026/27	Officer Comments
	£	£	£	£	£	£	£	£	£	
Land & Property Info Section	(10,497)	(10,497)	(10,497)	(10,497)	6,193	(10,497)	0	(6,716)	13,986	Budget will be spent
Street Naming & Numbering	7,130	7,130	7,130	7,130	0	7,130	0	7,130	7,130	Budget will be spent
Development Management	110,943	110,943	110,943	110,943	(26,866)	115,143	4,200	122,952	95,865	Increased budget required due to variation and inflationary increase applied to ne Herts Ecology Service provision
Development Plans	324,504	324,504	324,504	324,504	112,198	324,504	0	325,925	327,800	Budget will be spent
Hertfordshire Building Control	37,500	37,500	37,500	37,500	26,146	37,500	0	37,500	37,500	Budget will be spent
HS2 Planning	0	0	0	0	(737)	0	0	0	0	Income received from HS2
GIS Officer	53,999	53,999	53,999	53,999	13,398	53,999	0	53,999	53,999	Budget will be spent
Total	523,579	523,579	523,579	523,579	130,332	527,779	4,200	540,790	536,280	

GPSCSI Committee Medium Term Revenue Budget Service cont.

Public Services	Original Budget 2024/25	Original Budget Plus 2023/24 Carry Forwards	Latest Budget 2024/25	Previous Forecast 2024/25	Spend to Date	Latest Forecast 2024/25	Variance @ P3	Forecast 2025/26	Forecast 2026/27	Officer Comments
	£	£	£	£	£	£	£	£	£	
Decriminalised Parking Enf	209,165	251,240	251,240	251,240	(46,504)	272,561	21,321	230,486	190,486	Increase in budget required due to Inflationary increase of 4% to SLA with Hertsmere BC for parking enforcement service
Car Parking-Maintenance	110,466	110,466	110,466	110,466	(1,838)	110,466	0	110,466	110,466	Budget will be spent
Dial A Ride	40,000	40,000	40,000	40,000	10,000	40,000	0	40,000	40,000	Budget will be spent
Sustainable Travel Schemes	1,500	6,674	6,674	6,674	0	6,674	0	1,500	1,500	Budget will be spent
Associate Director of Environment	92,826	92,826	92,826	92,826	27,012	94,656	1,830	98,035	98,035	Staff Sickness absence budget of £1,830 re-allocated to the Senior Leadership Team
Refuse Domestic	(26,220)	(26,220)	(26,220)	(26,220)	4,056	(26,220)	0	(26,220)	(26,220)	Budget will be spent
Refuse Trade	(231,882)	(231,882)	(231,882)	(231,882)	(415,024)	(231,882)	0	(231,882)	(231,882)	Budget will be spent
Better Buses Fund	101,762	101,762	101,762	101,762	0	101,762	0	101,762	101,762	Budget will be spent
Recycling General	750	750	750	750	(5,794)	750	0	750	750	Budget will be spent
Garden Waste	(656,986)	(656,986)	(656,986)	(656,986)	(1,474,674)	(656,986)	0	(656,436)	(656,436)	Income is received at the beginning of the financial year and expenditure against the income is made throughout the year. Budget will be spent
Clinical Waste	(38,596)	(38,596)	(38,596)	(38,596)	(54,041)	(38,596)	0	(38,596)	(38,596)	Budget will be spent
Recycling Kerbside	(318,613)	(318,613)	(318,613)	(318,613)	62,671	(70)	318,543	(318,613)	(318,613)	Variance to be managed of £318,543 on Recycling Cans & Plastics. There are many factors that can affect the price of recycling materials. World events, economic disruption, supply and demand (leading to economic hardship) and an increase in energy prices can all lead to a reduction in the price paid for recycling materials. During the majority of 2022/23 we were receiving an income from the sale of our recycling materials however the situation changed in the final Quarter of 2022/23, to one in which we were being charged to dispose of our recycling materials. This situation continued during 2023/24, and is still continuing through 2024/25. The variance reported reflects the worst case scenario for 2024/25, with the hope that the situation will change and the amount being paid out will reduce, however this cannot be predicted with any certainty. Extender Producer Responsibility payments are expected to come in from 2025/26, although the full financial impact is not yet known.
Abandoned Vehicles	250	250	250	250	150	250	0	250	250	Demand led service
Public Conveniences	3,600	3,600	3,600	3,600	0	3,600	0	3,600	3,600	Budget will be spent
Hertfordshire Fly Tipping	0	0	0	0	0	0	0	0	0	
Environmental Protection	375,550	375,550	375,550	375,550	137,136	375,550	0	376,267	376,267	Budget will be spent
Depot-Batchworth	34,380	34,380	34,380	34,380	(2,881)	34,380	0	34,380	34,380	Budget will be spent
Waste Management	2,560,250	2,560,250	2,560,250	2,560,250	845,450	2,560,250	0	2,560,250	2,560,250	Budget will be spent
Street Cleansing	676,721	676,721	676,721	676,721	168,391	676,721	0	676,721	676,721	Budget will be spent
Total	2,934,923	2,982,172	2,982,172	2,982,172	(745,890)	3,323,866	341,694	2,962,720	2,922,720	
Total General Public Services, Community Safety and Infrastructure	4,480,576	4,535,325	4,535,325	4,535,325	(550,576)	4,881,219	345,894	4,531,941	4,491,361	

Annex B

GPSCSI Committee Explanations of revenue supplementary estimates, variances to be managed and virements reported this Period

Supplementary Estimates

General Public Services, Community Safety and Infrastructure					
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2024/25 £	2025/26 £	2026/27 £
Development Management	Supplies and services	Variation and inflationary increase applied to new Herts Ecology service provision	4,200	4,200	4,200
Total Economic Development and Planning Policy			4,200	4,200	4,200
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2024/25 £	2025/26 £	2026/27 £
Decriminalised Parking Enf SPA	Third Party Payments	Inflationary increase of 4% to SLA with Hertsmere BC for parking enforcement service	21,321	21,321	21,321
Total Public Services			21,321	21,321	21,321
Total General Public Services, Community Safety and Infrastructure			25,521	25,521	25,521

Variations to be managed

General Public Services, Community Safety and Infrastructure			2024/25	2025/26	2026/27
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	£	£	£
Recycling Kerbside	Supplies and Services	There are many factors that can affect the price of recycling materials. World events, economic disruption, supply and demand (leading to economic hardship) and an increase in energy prices can all lead to a reduction in the price paid for recycling materials. During the majority of 2022/23 we were receiving an income from the sale of our recycling materials however the situation changed in the final Quarter of 2022/23, to one in which we were being charged to dispose of our recycling materials. This situation continued during 2023/24, and is still continuing through 2024/25. The variance reported reflects the worst case scenario for 2024/25, with the hope that the situation will change and the amount being paid out will reduce, however this cannot be predicted with any certainty. Extender Producer Responsibility payments are expected to come in from 2025/26, although the full financial impact is not yet known.	318,543	-	-
Total Public Services			318,543	0	0
Total General Public Services, Community Safety and Infrastructure			318,543	0	0

Virements

General Public Services, Community Safety and Infrastructure			2024/25	2025/26	2026/27
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	£	£	£
Community Development	Supplies and services	To spend ringfenced Household Support Fund grant	55,000	-	-
	Income	Receipt of ringfenced Household Support Fund grant	(55,000)	-	-
Total Community Safety			0	0	0

Annex C
GPSCSI Medium term capital investment programme

General Public Services, Community Safety & Infrastructure											
Community Partnerships	Original Budget 2024/25 £	Original Budgets Plus 2023/24 Rephasing £	Latest Budget 2024/25 £	P3 Spend To Date £	Forecast Outturn 2024/25 £	Variance £	Latest Budget 2025/26 £	Proposed 2025/26 £	Latest Budget 2026/27 £	Proposed 2026/27 £	Comments
Capital Grants & Loans	20,000	20,000	20,000	0	20,000	0	20,000	20,000	20,000	20,000	Budget will be spent
Community CCTV	12,000	12,000	12,000	0	12,000	0	6,000	6,000	6,000	6,000	Budget will be spent
Sub-total Community Partnerships	32,000	32,000	32,000	0	32,000	0	26,000	26,000	26,000	26,000	
Public Services											
Public Services	Original Budget 2024/25 £	Original Budgets Plus 2023/24 Rephasing £	Latest Budget 2024/25 £	P3 Spend To Date £	Forecast Outturn 2024/25 £	Variance £	Latest Budget 2025/26 £	Proposed 2025/26 £	Latest Budget 2026/27 £	Proposed 2026/27 £	Comments
Disabled Parking Bays	2,500	2,500	2,500	0	2,500	0	2,500	2,500	2,500	2,500	Budget will be spent
Waste Plant & Equipment	25,000	34,500	34,500	6,977	34,500	0	25,000	25,000	25,000	25,000	Budget will be spent
Waste Services Depot	0	0	0	9,194	456,400	456,400	0	0	0	0	CIL spend approved at Full Council 9/7/24
EV Charging Points	0	460,000	460,000	0	535,938	75,938	0	0	0	0	Capital Grant from Department for Transport ORCS Funding for EV
Controlled Parking	0	82,322	82,322	3,009	107,322	25,000	0	25,000	0	25,000	Budget transferred from Transport & Infrastructure
Replacement Bins	72,190	73,265	73,265	29,947	73,265	0	115,000	115,000	115,000	115,000	Budget will be spent
Waste & Recycling Vehicles	1,354,015	1,566,564	1,566,564	0	1,566,564	0	800,000	800,000	800,000	800,000	Procurement of vehicles underway
Car Park Restoration	290,000	310,509	310,509	59,239	310,509	0	35,000	35,000	35,000	35,000	Budget will be spent
Estates, Paths & Roads	20,000	25,728	25,728	13,890	25,728	0	20,000	20,000	20,000	20,000	Budget will be spent
TRDC Footpaths & Alleyways	25,000	43,387	43,387	1,881	43,387	0	25,000	25,000	25,000	25,000	Budget will be spent
GIS	13,500	13,500	13,500	0	13,500	0	0	0	0	0	Budget will be spent
Transport and Infrastructure	199,344	365,383	365,383	6,655	340,383	(25,000)	204,000	179,000	204,000	179,000	Budget transferred to Controlled Parking
Sub-total Public Services	2,001,549	2,977,658	2,977,658	130,792	3,509,996	532,338	1,226,500	1,226,500	1,226,500	1,226,500	
Economic Development & Planning Policy											
Economic Development & Planning Policy	Original Budget 2024/25 £	Original Budgets Plus 2023/24 Rephasing £	Latest Budget 2024/25 £	P3 Spend To Date £	Forecast Outturn 2024/25 £	Variance £	Latest Budget 2025/26 £	Proposed 2025/26 £	Latest Budget 2026/27 £	Proposed 2026/27 £	Comments
Listed Building Grants	2,500	2,500	2,500	0	2,500	0	2,500	2,500	2,500	2,500	Demand Led service, no applications received to date
CIL Community Grants	0	0	0	184,461	184,461	184,461	0	0	0	0	CIL contribution paid to Sarratt Parish Council approved at Policy & Resources Committee 17/7/23
Sub-total Economic Development & Planning Policy	2,500	2,500	2,500	184,461	186,961	184,461	2,500	2,500	2,500	2,500	
Total General Public Services, Community Safety & Infrastructure	2,036,049	3,012,158	3,012,158	315,253	3,728,957	716,799	1,255,000	1,255,000	1,255,000	1,255,000	

Annex D

GPSCSI Explanations of capital variances reported this Period

Description	Details of Outturn Variances to Latest Approved Budget	2024/25 £	2025/26 £	2026/27 £
General Public Services, Community Safety & Infrastructure				
EV Charging Points	Capital Grant from Department for Transport ORCS Funding for EV Charging	75,938	0	0
Controlled Parking	Budget transferred from Transport & Infrastructure	25,000	25,000	25,000
Transport & Infrastructure	Budget transferred to Controlled Parking	(25,000)	(25,000)	(25,000)
Waste Services Depot	CIL spend approved at Full Council 9/7/24	456,400	0	0
CIL Community Grants	CIL contribution paid to Sarratt Parish Council approved at Policy & Resources Committee 17/7/23	184,461	0	0
Total General Public Services, Community Safety & Infrastructure		716,799	0	0

Annex E
GPSCSI Key Income Streams

Regulatory Services									
Car Park Enforcement	Month	2021/22		2022/23		2023/24		2024/25	
Penalty Charge Notices (PCNs)		£	Volume	£	Volume	£	Volume	£	Volume
	April	(2,190)	80	(7,700)	176	(5,410)	114	(12,845)	292
	May	(5,008)	133	(7,955)	153	(8,830)	135	(18,465)	372
	June	(5,360)	124	(6,960)	144	(8,180)	152	(16,355)	313
	July	(7,916)	167	(7,386)	113	(10,735)	248		
	August	(8,878)	233	(6,814)	122	(13,495)	289		
	September	(12,555)	252	(6,134)	114	(11,650)	236		
	October	(10,444)	219	(9,526)	249	(13,707)	247		
	November	(10,585)	230	(9,118)	194	(13,715)	219		
	December	(9,834)	230	(7,845)	134	(11,725)	212		
	January	(8,800)	149	(8,913)	154	(12,865)	316		
	February	(8,614)	231	(9,020)	172	(18,307)	233		
	March	(10,828)	190	(10,329)	135	(14,753)	296		
	Total	(101,012)	2,238	(97,700)	1,860	(143,372)	2,697	(47,665)	977

Comments: The Original budget for 2024/25 is £115,000. The charging structure is based on the severity of the contravention. The charge relating to a serious contravention is £70 and payable within 28-days (reduced to £35 if paid within 14 days). The charge relating to a less serious contravention is £50 payable within 28 days (reduced to £25 if paid within 14-days). Residents are charged on a zonal basis. The no of PCN's issued can reduce due to greater parking compliance.

Car Park Enforcement	Month	2021/22		2022/23		2023/24		2024/25	
Pay & Display Tickets		£	Volume	£	Volume	£	Volume	£	Volume
	April	(9,551)	5,128	(11,910)	7,037	(15,346)	8,197	(19,257)	10,009
	May	(10,442)	5,577	(12,841)	7,097	(17,473)	8,412	(20,212)	10,433
	June	(12,675)	6,513	(15,058)	7,062	(17,912)	9,036	(18,090)	9,441
	July	(11,677)	6,653	(13,121)	7,362	(17,937)	9,271		
	August	(11,136)	6,198	(13,742)	7,326	(16,564)	8,531		
	September	(12,418)	6,789	(14,086)	7,387	(17,540)	9,075		
	October	(13,466)	7,308	(14,702)	7,878	(18,978)	9,450		
	November	(14,253)	7,582	(14,587)	7,411	(19,091)	9,633		
	December	(14,857)	7,638	(17,110)	8,354	(20,515)	10,337		
	January	(10,425)	6,486	(16,778)	7,573	(20,475)	9,612		
	February	(12,966)	7,309	(14,471)	7,823	(19,453)	10,041		
	March	(17,041)	7,813	(19,225)	9,882	(21,063)	10,893		
	Total	(150,907)	80,994	(177,631)	92,192	(222,347)	112,488	(57,559)	29,883

Comments: The Original budget for 2024/25 is £242,750. There are different charging regimes for different car parks within the district. However most pay & display car parks in Rickmansworth operate the following regulations - Monday - Friday, 8.30am - 6.30pm max stay up to 24 Hours - charge £4 with the first hour being free.

Development Management	Month	2021/22		2022/23		2023/24		2024/25	
Application Fees		£	Volume	£	Volume	£	Volume	£	Volume
	April	(37,925)	202	(389,072)	121	(31,355)	111	(94,490)	133
	May	(44,506)	200	(59,995)	162	(57,426)	138	(74,771)	119
	June	(40,347)	177	(41,122)	123	(73,723)	122	(80,169)	125
	July	(35,900)	152	(56,630)	129	(23,579)	125		
	August	(58,240)	153	(27,451)	144	(42,914)	137		
	September	(24,763)	145	(53,870)	111	(28,687)	133		
	October	(26,477)	135	(141,962)	125	(32,577)	137		
	November	(34,623)	133	(51,317)	136	(32,047)	120		
	December	(53,134)	136	(65,353)	119	(21,107)	96		
	January	(39,467)	106	(21,090)	131	(17,242)	104		
	February	(39,530)	108	(56,956)	116	(40,229)	103		
	March	(91,250)	172	(34,930)	163	(33,857)	120		
	Total	(526,162)	1,819	(999,748)	1,580	(434,743)	1,446	(249,429)	377

Comments: The Original budget for 2024/25 is £846,420. There are a number of different charging levels dependent on the type & size of the proposed area. The table of current fees for each type can be found on the Councils website.

GPSCSI Key Income Streams Cont.

Waste Management									
Trade Refuse	Month	2021/22		2022/23		2023/24		2024/25	
Contract fees		£	Volume	£	Volume	£	Volume	£	Volume
	April	(342,837)	989	(374,524)	925	(408,151)	900	(432,709)	865
	May	(23,082)		(2,105)	929	2,040	897	2,897	856
	June	(3,124)		(297)	930	200	879	1,981	849
	July	(2,934)		(328)	930	1,007	882		
	August	(235)		(1,417)	920	(3,049)	871		
	September	(869)		(1,221)	925	(1,635)	872		
	October	(362,664)		(376,644)	926	(402,130)	873		
	November	2,382		(7,399)	920	464	867		
	December	(6,135)		(738)	908	337	860		
	January	(1,064)		(2,476)	916	(940)	867		
	February	(1,213)		(1,298)	917	(5,573)	870		
	March	(8,966)		(5,356)	913	(2,436)	867		
	Total	(750,741)		989	(773,803)	913	(819,866)	867	(427,830)

Comments: The original 2024/25 budget is £907,865. Customers are invoiced twice a year in April and October. Income can fluctuate depending on the size of the bin collected and customers reducing their bin size and using the recycling service.

Garden Waste	Month	2021/22		2022/23		2023/24		2024/25	
Bin Charges		£	Volume	£	Volume	£	Volume	£	Volume
	April	(1,047,033)	21,524	(1,173,068)	21,649	(1,392,490)	21,254	(1,515,550)	21,389
	May	(19,620)	529	(18,910)	405	(31,450)	516	(23,624)	356
	June	(19,239)	331	(17,232)	237	(17,754)	273	(17,574)	255
	July	(13,244)	256	(8,724)	163	(6,786)	107		
	August	(7,939)	190	(5,778)	96	(7,494)	111		
	September	(4,834)	93	(3,129)	49	(4,346)	56		
	October	(2,291)	75	(2,480)	80	(3,254)	89		
	November	(1,341)	51	(1,589)	51	(1,781)	50		
	December	(539)	20	(324)	14	(645)	16		
	January	(743)	31	(956)	26	(204)	15		
	February	0	0	0	0	30	0		
	March	0	0	0	0	0	0		
	Total	(1,116,822)	23,100	(1,232,190)	22,770	(1,466,174)	22,487	(1,556,748)	22,000

Comments: The original 2024/25 budget is £1,583,200. The standard charges for 2024/25 are £65 for the first bin and £110 each for a second or third bin. Customers in receipt of certain benefits pay a concession fee of £55 for the first bin.